

To: Wrestling Wall Mats
From: Royall School District
Re: Official RFP for Royall School District MPR Wall Mats
Date: 6/10/22 - bids opening at 2PM on Mon, June 20, 2022.

Submittal Requirements

General

Respondents shall submit an original and one (1) copy of their RFP submission. The sealed RFP submittal shall include a statement signed by an official with the authority to contractually bind the Respondent located in the Appendix.

This project must be completed in the next 2 years – 2022-23, 2023-2024.

This project will be funded by the federal ESSER allocations and all bids must meet the federal guidelines and requirements.

Sealed submissions must be received on or before June 20, 2022 2:00 p.m. Submittals must be clearly marked on the package **“Royall School District MPR Wall and floor mats”**. Submissions received thereafter will be disqualified and returned unopened. Sealed submissions should be delivered to the following address:

Mark Gruen- District Administrator
Scott Uppena- MS/HS Principal
Royall School District
1500 Academy St.
Elroy, WI 53929

If you have any questions, please call Mark at 608-317-4714 or Scott Uppena at 608-462-6331.

Preparation of Submissions

RFP submissions must be complete, and correct in format. Clear and concise submissions are required rather than elaborate promotional materials. Respondents must address each item in the order as described in “Submission Format, Content and Specific Criteria” of this RFP and clearly reference the respective section being addressed.

Proprietary Data

Submissions and any other information submitted by Respondent in response to this RFP shall become the property of the Royall SD. Disclosure of any proprietary information by the Royal SD shall be in accordance with the laws and regulations regarding disclosure in force in the State of Wisconsin.

Right to Reject

Submissions that are incomplete, do not follow the requested format, or are otherwise contrary to the guideline of this RFP, may be rejected as non-responsive. The Royall SD

reserves the right to accept in part or in whole any submission, waive any formalities, or minor technical inconsistencies or delete any item/requirements from the RFP or resulting contract when deemed to be in the Royall SD's best interest.

Cost of Submission Preparation

The Royall SD will not provide compensation to the Respondent(s) for any expense incurred preparing this submission.

Acknowledgement of Receipt

Respondent should acknowledge receipt of this request by email to Mark Gruen (gruenm@royall.k12.wi.us) or Scott Uppena (uppenas@royall.k12.wi.us) so that you may be added to the email list for updates, clarifications, and changes, if any occur.

Please accept this as a formal request RFP for the complete installation of wrestling wall and floor mats in the Intermediate/Middle School gymnasium.

Quote must include:

- A. Wall mats on 3 sides – delivered and installed
- B. Floor mats to cover the floor – with 2 varsity competition mats included in the floor covering.
- C. All Labor and Delivery

Initial Evaluation

Each response will be reviewed prior to the selection process for completeness and adherence to the format. Each submission should be prepared simply and economically, providing a straightforward, concise description of the Respondent's ability to meet the requirements of the RFP. The executive summary of each response will be read to give an overview. All submissions will pass this initial screening of responses to determine if all requested sections are included in the proper order and they have addressed all areas described in the RFP. Emphasis shall be on completeness and clarity of content. Incomplete RFP's and/or lack of adherence to format may disqualify respondent from further consideration.

The following table indicates the importance of the proposal parameters and the weighting that the Customer will use in evaluating the proposals. Maximum score value is equal to 100.

Criteria	Description	Points
Required Experience and Qualifications	Describe your company's ability to meet the required qualifications	20
Company Overview	Describe the Respondent's company profile, financial stability, and local support structure in place to design, implement and guarantee large-scale projects. Demonstrate Respondent's commitment to integrity, ethical business practices and local participation.	15
<u>References</u>	<u>Provide three references from previous projects</u> with wrestling room design and safety.	<u>25</u>
Team Overview & Technical Experience	Describe all team member roles, responsibilities, and experience with large-scale contracts. Describe any strategies, technologies or tools used in development and/or delivery of the project to mitigate risk to the Royal School District.	25
Price	Describe the respondents pricing philosophy and demonstrate how respondent will reduce risk and drive out project costs for the Royall School District Wrestling Room project.	15

Section VI. Non-collusion Affidavit and References

NONCOLLUSION AFFIDAVIT

(Name and Title)

says that

(Name of Company or Other Form of Business)

has not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise taken any action in restraint of free competition in connection with this proposal leading to the foregoing contract or in connection with the contract.

That the proposal leading to this contract has been independently arrived at without collusion with any other competitor or potential competitor.

That the proposal leading to this contract has not been knowingly disclosed prior to the opening of this proposal to any other competitor.

That no attempt has been made to induce any other person or firm to submit or not to submit a proposal which may have led to this contract.

That the above statement is accurate under penalty or perjury.

Signature

State of _____

County of _____